

PROGRAMME CURATOR | TEMPLE BAR GALLERY + STUDIOS

Temple Bar Gallery + Studios Dublin is seeking to appoint a full-time **Programme Curator** who will **play a key role as part of a small team at Temple Bar Gallery + Studios.**

1. BACKGROUND

Placing the artist at the centre of what it does, Temple Bar Gallery + Studios is a significant component of Dublin's visual art scene. Located in the heart of Dublin, TBG+S comprises a contemporary art gallery and an artists' studios complex providing affordable studio space to over 40 artists annually.

The Gallery features five main exhibitions annually with a focus on presenting new work by forward-thinking Irish and international artists of talent who are at pivotal points in their careers. A Curatorial Panel acts in advisory capacity to enable long-term planning and assists in articulating the distinct curatorial position of TBG+S. We also work with invited guest curators from time to time. In addition, TBG+S produces and curates Dublin Art Book Fair annually – which is Ireland only art book fair.

The studios offer one and three-year leases through an open call process with peer selection. They support a community of artists working in high quality and affordable studio spaces with over 40 artists occupying our studios annually. In addition TBG+S hosts a residency exchange between HIAP, Helsinki, Finland and has nominated artists for the Cité International des Arts Paris over the last three years.

TBG+S cultivate an environment of creativity and learning through multiple strands of audience programming that enable diverse and loyal audiences to have a close and sustained encounter with the work of contemporary artists.

TBG+S was founded in 1983 by artists for artists, it is at a pivotal point in its own development and will enter into a new strategic planning phase in 2019.

Temple Bar Gallery + Studios is a non-for-profit arts organisation. It is funded by the Arts Council of Ireland and Dublin City Council.

www.templebargallery.com

2. POSITION | OVERVIEW

Temple Bar Gallery + Studios is seeking a committed and talented curator and project manager who will play a key role in delivering Artistic Programmes (gallery & studios) at TBG+S. This full-time role will suit a highly motivated, creative, practical and flexible individual who will enjoy working as part of a small team and who has a strong track record and interest in contemporary visual arts and artists and their work. TBG+S is ideally seeking an individual who has had previous curatorial experience and responsibility within an institutional context and/or is developing their own curatorial practice. The role will suit an individual at an evolving and formative stage in their own career and is confident that they would enjoy the opportunity to gain and thrive in this artist-centred context.

The Programme Curator is responsible for the management, curation and presentation of the five main gallery exhibitions to a high standard of public presentation. He/she will work closely with the Director

in consideration of gallery and artistic programmes and be involved in long-term planning. To this end, the Programme Curator will research into artistic practices and proposals for exhibitions. He/she will work closely with the Director to support in evolving the artistic vision of TBG+S and across operation and management of TBG+S. He/she will be guided by the Director and the strategic vision of TBG+S.

Main Duties

Gallery | Exhibition programmes at TBG+S

- Engage with all exhibiting artists and guest curators to ensure an excellent curatorial and supportive experience for the realisation of their exhibitions at TBG+S from early conversation stages through to delivery and run of the exhibition.
- Research into artistic practices in consideration of proposals for exhibitions in conjunction with the director
- Oversee the installation of the programme of exhibitions and direct gallery technicians in close liaison with the exhibiting artists to a high level of public presentation
- In conjunction with the Director, oversee the management of exhibition budgets to ensure that exhibitions are delivered within available budgets
- In conjunction with the Director, and where feasible, explore sources of additional income and make application grants where feasible
- Coordinate with Gallery, Studio and Events Coordinator to ensure smooth running of front of house duties and reception area and materials to support public engagement with exhibition and invigilation.
- Provide curatorial mentorship for in-house intern, volunteers and PT gallery staff. Engage and work with co-partners in the delivery of specific exhibitions as relevant
- Attend Curatorial Panel meetings
- Work closely with the Director to envision and consider future exhibition programmes at TBG+S

Studios

- Oversee the facilitation of day to day management of gallery and studios
- Co-ordinate the Open Call for Studios in liaison with Marketing and Fundraising Executive for one-year, three year, and graduate residency award (Nov 2018), HIAP Residency Exchange, Helsinki, Finland
- Co-ordinate Panel and shortlisting of applicants for Studio Membership with the Director
- Administer Studio contracts and schedules, ensure that each artist has an up-to-date contract and is welcomed to TBG+S
- Co-ordinate an on-going programme of studio artists' talks and events in liaison with the artists and Director

Marketing & Communications

- Liaise with Marketing Executive to promote gallery exhibitions and studio activities
- Write press releases and exhibition material for print and website, with support/input of Director
- Collaborate with Marketing Executive on promotion of Artistic Programmes through various platforms including press, website, social media, broadcast, etc.

Public engagement

- Input into gallery talks, artists-in-conversation and other audience events in relation to the Gallery programmes with Public Engagement Curator and Director.
- Co-ordinate studio artists talks/events programmes in liaison with Director

Other

- Liaise with the Director and Curatorial Panel on longer-term strategic vision and planning for Artistic Programmes, 2019
- Input and engage with the Team to reflect and progress the next Strategic Plan (2020 – 2023)
- Assist with the coordination of a new exchange residency with France and New York
- With director research/propose further residency programmes and or visiting curators programmes to augment international connections – and tie into other programmes
- Assist with Masterclass programmes or other studio mentorship programmes that become viable.
- Collaborate as part of team producing and curating Dublin Art Book Fair
- Support with management and operational programmes at TBG+S
- Support and input into Funding applications
- Support with Internship development and team building at TBG+S
- Support ideas for collaboration, co-partnership and funding of artistic programmes

Support

The Programme Curator will be part of a small team and play a key role in contributing to a dynamic contemporary visual arts organisation in Dublin. He/she will report to the Director and is supported and guided by the Director

EXPERIENCE REQUIRED

Temple Bar Gallery + Studios is seeking an exceptional and motivated individual at a formative point in their career who will be a key part of the TBG+S team in the delivery of artistic programmes and input across other areas of TBG+S strategic and artistic development.

Specific Requirements Sought

- Third level qualification in Fine Art, History of Art or in a relevant subject at degree level.
- A minimum of three years curatorial experience, either within institutional context /or as part of an independent curatorial practice with evidence of a track record in producing and curating exhibitions and managing exhibition budgets
- Strong knowledge of contemporary arts scene and trends in Ireland and internationally
- Evidence of connectivity to arts community in Ireland and internationally and experience in liaising with artists and artistic organisations.
- Knowledge and experience of Arts media and communication with press and art journals
- Excellent communication and writing skills
- Excellent organisational skills, and rigorous sense of detail
- High level of team work, communication and self-motivation
- Excellent production skills and knowledge, in particular of delivery of exhibitions to a high quality of public presentation, within available budgets.
- Good IT skills
- Excellent people skills

3. APPLICATION

Interested applicants should submit the following documents by **Monday 21st January 2019 at 17.30pm**

Submissions to jobapplications@templebargallery.com

Curriculum Vitae

1. Expression of interest | A letter of no more than 2 A4 pages outlining your interest in this position and what you can bring to the role.
2. Names and contacts of two referees

4. SELECTION PROCESS

A shortlist of candidates will be made based on criteria relating to experience and expression of interest.

5. INTERVIEW PANEL

An interview panel comprising of representatives from TBG+S' Board and Curatorial Panel, Director and external professional expertise will meet the shortlisted candidates and make an appointment.

6. INTERVIEW DATE

Thursday 21 February

7. TIMEFRAME

Monday 21st January 2019: Closing date for receipt of all applications

Thursday 21 February: Interviews

Early April: Official announcement

8. TERMS

Contract begins July 2019

Full-time Employment

Queries jobapplications@templebargallery.com

9. REFERENCES

www.templebargallery.com

http://www.templebargallery.com/content/files/Stratetgic_Plan_2016-2019.pdf