

## **Gallery Mediator**

### Role Description

**Time Commitment:** approximately 7 hours per week

**Hours:** Gallery opening hours are Tuesday - Saturday, 11am - 6pm

**Remuneration:** €12 per hour

**Reporting to:** Director and Gallery + Studio Coordinator

**Location:** Temple Bar Gallery + Studios, 5-9 Temple Bar, Dublin 2, D02 AC84, Ireland

### **Duties and Responsibilities:**

- Part of the front of house team and premier point of contact for visitors.
- Open and close the Gallery.
- Welcome audiences to the Gallery.
- Be informed on the exhibition so you are comfortable to mediate the exhibition and answer general questions on the work.
- Attentive to the Gallery environment; ensure the Gallery is presentable with an adequate supply of informative texts, and all equipment in performing.
- Alert the TBG+S Team or Gallery + Studio Coordinator if anything is amiss.
- Track daily audience figures.
- Conduct audience surveys.
- Suggest improvements to audience experience and engagement in the Gallery.
- Attend an introductory exhibition tour, led by the Curator, ahead of the opening of each exhibition; be informed on the exhibition and artists' practices.
- From time-to-time, additional work at openings and events will be offered to you.

### **Person Specification**

This role would suit anyone with:

- An interest in, or interested in learning about, contemporary visual art.
- Good communications skills who enjoys communicating with the visiting public and talking about art.
- Good organisational skills and excellent attention to detail.
- An interest in gaining experience working in an arts organisation and contemporary art gallery or those planning a career in the arts.

Temple Bar Gallery + Studios is committed to its EHRD policy to promote equality of opportunity for all, regardless of their gender, sexual orientation, civic or family status, religion, age, disability, socio-economic background, race, or membership of the Travelling community. Therefore, we welcome applications that are representative of the diversity of Irish society, including, but not limited to any of the characteristics outlined.