

Director of Temple Bar Gallery + Studios (TBG+S)

Key Job Purpose:

To lead TBG+S in meeting its key strategic objectives particularly through:

- The care and support of artists working at TBG+S through the provision of excellent workspaces and facilities, professional development programmes/opportunities, and international exchange
- Enhancing and developing productive relationships with partners and stakeholders
- Cultivating and stewarding relationships and new partnerships for income generation to support vision, mission and programmes
- Devising and implementing a comprehensive and realistic fundraising plan
- The oversight of an ambitious, risk-taking and excellent artistic programme including Irish and International artists that engages loyal and new audiences for visual art
- The championing of audience development and engagement in relation to TBG+S programming and public affairs
- The motivation, management and development of TBG+S staff to deliver excellence in terms of professional development and opportunities for artists, exhibition and audience experience
- Ensuring that the TBG+S operates to the highest standards of financial, HR, governance and business practice

Key Responsibilities

Programme Development

The Director will provide oversight and creative direction (in conjunction with the Programme Curator) for TBG+S programme encompassing its three core activities:

1. **Create** - developing new programme initiatives and artists' supports for the professional development of artists working in the studios. This may involve national and international collaborations, residencies in-bound and outbound, co-productions or visiting curators' programmes
2. **Exhibit** - delivering a diverse, critically engaging and distinctive programme of contemporary visual art that is ambitious locally and internationally and a focus on new work production
3. **Engage** - developing engagement and participation strategies with new and existing audiences for visual art. This will be achieved through public programmes for talks and events, schools programmes and/or community/outreach programme and a strategic marketing plan

Strategic Planning and Development

- To work closely with the Board on developing and implementing TBG+S vision, mission and strategy
- To cultivate and maintain productive relationships with key partners
- To identify and develop productive relationships with strategic partners in the public and private sector that enhance the TBG+S capacity to meet its primary objectives
- To provide timely and quality management updates to the board on the performance and activities of the organisation with a KPI sheet every two months
- To collate and finalise the submission of annual funding and project grant applications

Finance and Operations

- Draft annual operational budgets for consideration and approval by the board
- Ensure that TBG+S follows best practice in relation to human resources

Working closely with the TBG+S Accounts Manager and Development Coordinator to:

- Closely monitor TBG+S operational budgets and ensure income and expenditure targets are met
- Ensure that TBG+S optimises all potential income sources
- Cultivate new relationships, partnerships and enterprise aspects for driving income generation
- Ensure that the TBG+S building is effectively maintained and that the highest standards are met in regard to the health and safety of the artists, staff and visitors

Experience and Knowledge

- Significant arts management experience, at least 3-5 years at director level or senior management level
- Proven experience and success in devising and implementing ambitious and engaging cultural programmes
- A working knowledge of the Irish arts sector
- A deep understanding of contemporary visual art in Ireland and internationally

Personal Qualities / Attitudes

- Possesses the creativity and imagination to identify and frame cohesive programmes in collaboration with a dynamic TBG+S Programme Curator
- The ability to lead and motivate a small team and foster a positive culture and environment
- A natural capacity to facilitate productive relationships with external partners in cultural agencies, government, and corporate supporters / sponsors
- Someone who combines vision with the ability to make things happen
- Sound financial acumen and a track record of optimising financial resources
- An effective communicator who can make a personal impact with individuals and groups in a range of different scenarios
- A wide network of international contacts is desirable

Terms and Conditions of Employment

The position is offered as an initial three year fixed term contract with a six month probationary period and is primarily, based in the TBG+S offices in Temple Bar. The Terms of employment (including remuneration) will be offered to the successful candidate commensurate with experience.

Application Process

Interested applicants are invited to forward a CV **by email only** detailing relevant experience together with a covering letter in strict confidence marked TBG+S chairperson to:

tbgsboard@gmail.com

It is *vital* that the covering letter addresses in a reasonably concise way (circa 1,500 words):

- What particular skills and qualities you would bring to the role of Director of the TBG+S; and
- How you feel that your experience has prepared you to lead the artistic and strategic vision for TBG+S.

The closing date for applications is 12pm on Tuesday 4th February 2014

- Applications can be made by email only. You will receive an acknowledgement of your application, as an automatic response
- All candidates called for interview following the initial and final shortlisting process will be required to meet their own travel expenses
- TBG+S is an Equal Opportunities Employer and is committed to the legislation governing the equality of opportunity

Temple Bar Gallery + Studios is annually funded by the Arts Council of Ireland/An Chomhairle Ealaion.



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